Toastmasters International

District 28 Fall Conference – Saturday, November 7, 2015

Park Inn by Radisson Hotel - Toledo, OH

**Call to Order**

Meeting called to order at 1:50 pm by District Director Ray Metz, DTM

**Welcome**

District Director Ray Metz, DTM

District Mission Statement read by: District Director Ray Metz, DTM

Introduction of Logistics Manager, Karen Baird, CC, ALB

Introduction of Parliamentarian, Jason Schumacher, DTM, PDG

Explanation of Meeting Format.

**Credentials Committee Report**

Presented by Credentials Committee Chair Sheryl Kubiak, DTM, PDG

Please read the slides.

128 Active Clubs in District 28

50 Clubs represented

23 District Officers present

We need a quorum (1/3) which is 43; today we have 50 clubs present. We have a quorum.

**Adoption of the Agenda**

MOTION:To adopt the Agenda.

Made by Dolores Harris Club 694771

Seconded by John Salalila Club 1263594

MOTION:We amend the Agenda to add Gayle Lawson as the person who will give the Audit Report.

Made byMarilyn Albee Club 5890

Seconded by Gayle Lawson Club 1661

CARRIED**.**

MOTION:To adopt the Agenda as amended.

Made by Dolores Harris Club 694771

Seconded by John Salalila Club 1263594

CARRIED.

**Approval of Minutes**

District 28 Spring Conference Business Minutes, May 2, 2015

CORRECTIONS:

By Arlene Rahm-Scherf Club 1402, Line 31 … Vera… should read …Vera Johnson…

By Marilyn Albee Club 5890,Line 67 …July thru January. should read …July through December.

By Pam Harvey Club 694771, Line 35 …Laugh… should read …Laff…

If there are no objections, the District 28 Spring Conference Business Minutes, May 2, 2015, are APPROVED as corrected.

**Confirmation of Appointed District Officers**

Presented by District Director Ray Metz, DTM

District Officers 2015-2016 District year can be seen on the screen.

MOTION:To confirm the appointments of these District 28 Officers.

Made by Al Albee Club 5890

Seconded by Annie Wolock Club 1069519

MOTION:To correct theDistrict 28 Officers list to add Darlene Sheperd is the Area 4 Director.

Made by Robert Conboy Club 7993

Seconded by John Salalila, Club 1263594

CARRIED.

MOTION:To confirm the appointments of these District 28 Officers as corrected.

Made by Al AlbeeClub 5890

Seconded by Annie Wolock Club 1069519

CARRIED.

**Audit Committee Report**

Audit Committee ChairmanGayle Lawson, DTM

Presented for January 1, 2015 to June 30, 2015 and will besubmitted to be posted on the District 28 website.

MOTION:To approve the verbal Audit Committee Report.

Made by Maureen Hurley Area 25 Director

Seconded by Heather Lane Club 1380

CARRIED.

**Adoption of the District Budget**

District Director Ray Metz recognized some strategic, smart things about the district budget and the process for the district budget:

Jason Schumacher and Vera Johnson settled the Canadian contract taking action ahead of time, saving possibly thousands of dollars. Very wise decision.

Sharon Westwood, provided district council business cards at a cost of $250.00-$300.00 saving hundreds of dollars. Smart investment.

University of Michigan, Dearborn has not charged for our TLIs the last two or three years. Resulting in savings for this budgeted item.

University of Michigan has given their university photocopying rates to District 28 as a non-profit organization. Wise decisions.

These kinds of decisions are missed on the budget paper.

**Budget Report**

Presented byFinance ManagerVera Johnson, DTM, PDG

Basically your numbers are in the handout.

Canadian Conference expenses are pending to make sure we are a break even situation.

Revenue numbers are given to us by world headquarters based upon what we brought in last year and we are slightly higher at this time.

TLI expenses are allocated correctly as accrued including Make-Up TLI expenses.

Administrative costs are heavier because they consist of Education & Training and DEC training expenses.

The budget numbers are realistic.

Toastmasters International is concerned about:

How we are spending money?

Where the variances are? Why the variances don’t match up to something.

Why we are not breaking even and have a “0” budget as a non-profit organization.

Toastmasters International is getting very stringent with what we are spending and looking at every receipt, like Gayle mentioned in the Audit Report, as they move forward to becoming a “for profit” organization.

MOTION: To adopt the Budget Report.

Made by Dolores Harris Club 694771

Seconded by Richard Dean Club 4442

CARRIED.

**Finance Report**

Presented by Finance ManagerVera Johnson, DTM, PDG

Highlight expenses: July, 2015 to October 2015

First three months mostly TLI’s.

September our bank accounts were shut down because of a business account audit. This is straightened out. Thank you to the whole room and the DEC for your great patience.

October has been very busy and we’re moving monies from the Reserve Fund to cover these expenses.

If there is no further discussion, the Finance Report will be filed with the Administration Manager.

**Reports by the Executive Leadership Team**

**Club Growth Director Report**

Club Growth Director Collyer Smith, DTM

Please read the slides.

2 new clubs

3 new clubs imminent

5 new Clubs in progress

4 Potential Clubs and long chance

Next steps:

Follow up on Clubs that haven’t paid – 22

Review new Clubs – ensure they have support

Review potential Clubs for opportunities

Review struggling Clubs for support – mentoring, coaching

We’re in great shape: by Thanksgiving 10 clubs ready to go, then get 10 more clubs to finish up.

**Program Quality Director Report**

Program Quality Director LaShon Bowers, DTM

Area Club Visit Reports are due November 30. Please schedule meetings between Club Presidents and Area Directors and get these done before the end of this month. Let me know of any scheduling issues.

Kudos to those many clubs who’ve reached 4 DCP goals. Encourage you not to wait until the last minute.

Team of Toastmasters assisting with Higher Education and Training, such as upcoming TLI’s.

**District Director Report**

District Director Ray Metz, DTM

I’ve been out-of-service for a good month and would like to thank all the people who’ve thought about me and helped me.

**New Business**

MOTION: That we no longer take up the option from the Speech Contest Rulebook that two contestants go up from club to area, area to division.

Made by Shirley Thomas Club 5890

Seconded by Linda Anger Club 1095801

Discussion.

MOTION: That we no longer take up the option from the Speech Contest Rulebook that two contestants go up from club to area, area to division.

Made by Shirley Thomas Club 5890

Seconded by Linda Anger Club 1095801

DEFEATED.

**Announcements**

Please drop off unused ballots at the Credentials table where you picked them up, or, somebody will pick them up at the door as you leave this room.

**Date and Place of Next Meeting** SaturdayMay 7, 2016, Spring Conference, Windsor, Ontario.

**Adjournment**

MOTION: To adjourn the meeting.

Made by Dolores Harris Club 694771

Seconded by Bill Moylan Club 3481227

CARRIED.

Meeting adjourned at 3:00 pm.

Administration Manager Kathleen Coutts Umstead, CC, ALB

APPROVED: May 7, 2016