

1 Toastmasters International
2 District 28 Spring Conference
3 District Business Meeting – May 20, 2017
4 Doubletree Detroit-Dearborn – Detroit, MI
5

6 Meeting called to order at 1:46 p.m. by Logistics Manager Shirley Thomas
7

8 The district mission was read by Area 12 Director Joel Book.
9

10 **Report from the Credentials Chair**

11 *Presented by Past District Governor John Salalila*

12 120 Eligible clubs in the district, 108 clubs were present and represented. There were 33 district
13 officers which added up to 141 votes. A quorum is one-third of the clubs in the district which is
14 40 clubs or times two is 80 votes. There was a quorum. A simple majority was determined to 71
15 votes and 94 for a super majority.
16

17 District Director LaShon Bowers read the standing rules.
18

19 **Adoption of the Agenda**

20 *Presented by DD LaShon Bowers*

21 Sheryl Kubiak (PDG), Canton Communicators, made a motion to adopt the agenda. The motion
22 was seconded and approved.
23

24 **Approval of the Minutes from the last District Council Business Meeting held November
25 12, 2016**

26 *Presented by DD LaShon Bowers*

27 PDQ Mike Carter made motion to approve the minutes with corrections to lines 6 and 107. The
28 motion was seconded and approved.
29

30 **Realignment Report**

31 *Presented by PDG Jeff Kirsch, Realignment Committee Chairperson*

32 Division A – Toledo Club Toastmasters being moved from Area 1 to Area 4 and Bowling Green
33 Toastmasters moving from Area 4 to Area 1.

34 Division C – Huron Valley Club is being moved from Area 11 to Area 12, Michigan Toastmasters
35 from Area 12 to Area 11, Toastmasters at Ross from Area 12 to Area 11, Power Generators
36 from Area 12 to Area 13 and Canton Communicators Club from Area 13 to Area 14

37 Division D – No changes

38 Division E – Clinton-Macomb Club pending charter and when it charts will be placed into Area
39 25.

40 Division F – A club pending charter which will be placed in Area 28.

41 Division G – No changes

42 Division H – BASF Toastmasters will move from Area 37 to Area 38

43 Division I – A club pending charter in Area 42
44

45 Realignment report was accepted as presented.
46
47

48 **Nomination Committee Report**

49 *Presented by Nomination Committee Chair Jason Schumacher, PDG*

- 50 District Director – Mike Carter
- 51 Program Quality Director – David Clarke
- 52 Club Growth Director – Kristie Stocker
- 53 Division A Director – Sue Stamm
- 54 Division C Director – Cathy Koyanagi
- 55 Division D Director – Von White
- 56 Division E Director – Richard Durling
- 57 Division F Director – Gerry Gordon
- 58 Division G Director – Carlyle Carvalho
- 59 Division H Director – David Bonner
- 60 Division I Director – Brian Wood

61

62 **District Elections**

63 *Presented by District Director LaShon Bowers*

64 None of the candidates, as presented by the Nominating Committee, were opposed. A single
65 ballot was cast for all of the candidates.

66

67 **Audit Committee Report**

68 *Presented by Committee Chair Gayle Lawson*

69 Advised report was posted on the website. This report covers the first six months of this fiscal
70 year. Itemized point of sale receipts are required for all reimbursements. Credit card statements
71 and bank statements are not receipts. Mileage reimbursements require documentation
72 consisting of travel date, distance travelled and purpose. Reimbursements by a district must be
73 made within sixty days of a reimbursement request. Reimbursement requests must be made
74 within sixty days of the expense being incurred and expenses incurred in June must be
75 requested before July 31st. The final audit for this fiscal year will be presented at the Fall 2017
76 conference. The audit report was approved submitted.

77

78 **Financial Manager Report**

79 *Presented by District Finance Manager Harold Vroman*

80 The report is posted on the District website. On the balance sheet, cash and cash equivalents
81 which include the checking account at TCF Bank, PayPal and the District reserve account with
82 Toastmasters International totals \$66,000 and all accounts have been reconciled. Under
83 liabilities is \$5,293 which is Spring Conference revenue collected through March 31st. This will
84 appear as income on the profit/loss statement in May.

85 Membership revenue was budgeted at \$36,000. The District actually received \$41,805.

86 Conference revenue appears as \$8,764 due to some adjustments made after the 2016 books
87 were closed. The actual revenue was \$13,000. The book store revenue was \$2,400 which was
88 in excess of what was budgeted. Overall, revenue is very healthy.

89 Expenses are pretty much in line with what was budgeted other than marketing which \$8,800
90 below budget due to a number of membership and club growth incentive programs which have
91 not been earned or paid as of March 31st. Communication and PR is \$2,300 below budget due
92 to very little mailing. The Education & Training expenses are \$2,094 below budget due to not
93 needing supplies for TLIs. The travel expenses are \$6,900 below budget due to area and

94 division directors not turning in mileage reports. Harold advised directors to get mileage reports
95 in as soon as possible.

96 Overall, the budgeted revenue was \$54,000 and the actual revenue was \$55,000. The budgeted
97 expenses were \$70,400 and the actual expenses were \$50,865. The district budgeted a loss of
98 \$16,185 but, there was actual income of \$4,644 which left the District \$20,829 to the good.
99

100 **Speaker's Bureau Report**

101 *Presented by Speaker's Bureau Chair Rennette Gordon*

102 Rennette said there are now 15 leaders in the speaker's bureau. 36 persons have auditioned
103 and 32 persons have been selected as qualified speakers. There have been a total of seven
104 qualifying events and the speaker's bureau has raised a total of \$775 with an additional \$125
105 pending. The speaker's bureau now has a marketing and business plan. There is a district open
106 house and speaker's showcase planned.
107

108 **Trio Reports**

109 There was a motion to dispense with the Trio reports and announcements due to time
110 constraints. The motion was passed.
111

112 **Closing Comments and Adjournment**

113 *Presented by DD LaShon Bowers*

114 Next meeting is scheduled for November 4, 2017 at the Radisson Hotel – University of Toledo.
115

116 Adjourned at 2:56 p.m.
117

118 Administration Manager, Jeanette Milliean
119

120 APPROVED: November 4, 2017
121
122