

**TOASTMASTERS**  
INTERNATIONAL

District #: 28  
Budget Currency: USD  
Fiscal Year 2013-14

	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total
Membership revenue	604	433	10,669	4,464	1,745	701	759	757	11,188	4,589	1,417	1,685	39,011
Conference revenue	-	-	-	-	12,365	-	-	-	-	17,075	-	-	29,440
Fundraising revenue	-	-	-	-	-	375	-	-	-	-	-	-	375
TLI revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
District store revenue	-	-	-	-	2,000	-	1,000	-	-	3,000	-	1,000	7,000
Speech contest revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total revenue</b>	<b>604</b>	<b>433</b>	<b>10,669</b>	<b>4,464</b>	<b>16,110</b>	<b>1,076</b>	<b>1,759</b>	<b>757</b>	<b>11,188</b>	<b>24,664</b>	<b>1,417</b>	<b>2,685</b>	<b>75,826</b>
Conference expense	-	-	-	-	12,400	-	-	-	-	16,470	-	-	28,870
Fundraising expense	-	-	-	-	-	150	-	-	-	-	-	-	150
TLI expense	975	-	-	-	-	-	3,900	975	-	-	-	4,550	10,400
District store expense	-	-	-	4,000	-	-	-	-	2,000	-	-	-	6,000
Marketing expense	865	75	1,695	3,275	1,005	265	1,355	2,675	3,245	1,225	955	2,720	19,355
Communications & public relations expen:	50	65	200	500	50	500	50	50	500	50	50	100	2,165
Education & training expense	1,915	-	740	1,365	800	225	3,125	140	2,890	925	140	165	12,430
Speech contest expense	-	975	50	-	100	300	1,075	50	-	100	300	-	2,950
Administration expense	5	1,130	485	460	5	5	505	460	460	5	510	860	4,890
Travel expense	930	3,350	-	650	-	4,365	2,840	-	1,580	1,100	2,040	3,230	20,085
Other expense	-	-	-	-	-	-	-	-	-	-	-	-	-
	4,740	5,595	3,170	10,250	14,360	5,810	12,850	4,350	10,675	19,875	3,995	11,625	107,295
District net income/(loss)	(4,136)	(5,162)	7,499	(5,786)	1,750	(4,734)	(11,091)	(3,593)	513	4,789	(2,578)	(8,940)	(31,469)

We, the undersigned, certify that this budget and narrative cover estimated receipts and expenditures for the district year. This budget directs the financial resources entrusted to the district toward achieving the district mission and will be presented to the district council for approval at its next meeting.

District governor	Date
Lieutenant governor education and training	Date
Lieutenant governor marketing	Date
District treasurer	Date

	Total	Budget	% Policy Max
Conference expense	28,870		
Fundraising expense	150		
District store expense	6,000		
Marketing expense	19,355		
	<b>54,375</b>	<b>50.7%</b>	<b>Unlimited</b>
TLI expense	10,400		
Education & training expense	12,430		
	<b>22,830</b>	<b>21.3%</b>	<b>30.0%</b>
Communications & public relations expense	2,165	2.0%	25.0%
Speech contest expense	2,950	2.7%	10.0%
Administration expense	4,890	4.6%	20.0%
Travel expense	20,085	18.7%	30.0%
Other expense	-	0.0%	10.0%
	<b>30,090</b>		
<b>Total Expenses</b>	<b>107,295</b>	<b>100.0%</b>	

Cash & Cash Equivalents per Balance Sheet as of June 30 2013	44,530.76
Retention amount needed on June 30, 2014*	9753
Remaining funds at Year-end (estimated)**	3,308.71
*This amount is provided by World Headquarters in an email.	
**The goal is to budget the Remaining funds at Year-end to be as close to zero as possible without creating a loss. This amount should not be negative.	

Following is a brief description/explanation of the estimated income and estimated expenses based on the goals outlined in the district success plan. The white rows are not password protected. Users may adjust the white area as necessary by adjusting the row height. Alternatively, a separate sheet may be used. **Each section of this narrative page must be completed in order for this report to be considered complete and counted as received by WHQ.** There are example questions to answer in each box. These can be deleted and replaced by your answers.

(Numbers are pulled from Summary tab)

**Budgeted**

**Membership Revenue**

**39,011**

The district is planning an aggressive marketing program designed to both introduce Toastmasters to community and business leaders as well as to strengthen the current clubs. We believe this will give us the club and member growth to support being a President's Distinguished District. However, our membership revenue projections are provided by TI based on conservative formulaic growth.

**Conference Net Income/(Loss)**

**570**

By tradition, we hold two conferences a year, the Fall (November) conference in Toledo OH and the Spring (Spring) conference in Southfield MI. The Spring Conference typically has a larger attendance due to its location, the International Speech Contest and many clubs being eligible for Distinguished Club status by April. We are budgeting the two conferences to basically break even, with registration revenue covering covering room, food, marketing and handouts.

**Fundraising Net Income/(Loss)**

**225**

At this time, we do not project any fundraising projects. However, we do intend to hold an income generating VIP reception with Ryan Avery which will generate nominal revenue.

**TLI Net Income/(Loss)**

**(10,400)**

We typically hold four TLI sessions each in the summer and winter. We have small locations in Chatham ON and Toledo OH and our main location is centrally located in Dearborn MI. We also have a small make-up session in Dearborn, MI. We do not charge for the TLIs, so they would run at a loss. The main expenses are room charges and food, with nominal costs for copying and supplies. Our goal is to provide a high-value experience without excess costs.

**District Store Net Income/(Loss)**

**1,000**

We have a District Store that is designed to run a small loss through the year. The store is available at the 2 conferences (Fall and Spring) as well as 4 TLI sessions (2 in Summer, 2 in Winter). The store maintains a large selection of Toastmaster items from the Toastmasters store (purchased as District Orders). The items are sold at about the same cost the member would pay for the item plus shipping from the TI store, and is available as a service to our members. As with any store, occasionally some items will be overstocked or become outdated as TI updates its materials. We expect that over the next two years this will happen with a lot of our materials as TI modifies the Education Program. At this point, we sell off the old items at discount.

**Other Revenue**

-

Following is a brief description/explanation of the estimated income and estimated expenses based on the goals outlined in the district success plan. The white rows are not password protected. Users may adjust the white area as necessary by adjusting the row height. Alternatively, a separate sheet may be used. **Each section of this narrative page must be completed in order for this report to be considered complete and counted as received by WHQ.** There are example questions to answer in each box. These can be deleted and replaced by your answers.

(Numbers are pulled from Summary tab)

**Budgeted**

No other revenue is expected.

Following is a brief description/explanation of the estimated income and estimated expenses based on the goals outlined in the district success plan. The white rows are not password protected. Users may adjust the white area as necessary by adjusting the row height. Alternatively, a separate sheet may be used. **Each section of this narrative page must be completed in order for this report to be considered complete and counted as received by WHQ.** There are example questions to answer in each box. These can be deleted and replaced by your answers.

(Numbers are pulled from Summary tab)

**Budgeted**

**Marketing**

**19,355**

The LGM has developed thoughtful and ambitious plan to increase exposure to Toastmasters within the community and to business Leaders. We include the purchase of a trade show display and registration fees for trade shows, fairs, and business conferences/conventions. We have several programs to incentivise members to visit other clubs (this should result in more members joining multiple clubs) and to improve club and the district web sites as a way to help grow base membership in existing clubs. We include costs to bring Ryan Avery, WCOPS, to the district for a marketing and member-building event as well as other high-profile speakers. We also plan a phased pilot program with Google AdWords and other internet-based marketing

**Communications and Public Relations**

**2,165**

The CPR area is primarily designed to improve communication with existing members to make sure they are aware of District events and to increase attendance at the TLIs and Conferences. Web site costs are pro-rated with Marketing and include hosting and software upgrades. We plan to increase utilization of Constant Contact to update members of relevant information with a revamped edition of the Rolling Stone.

**Education and Training**

**12,430**

We have DEC meetings most months of the year; these have administrative and training components. We are significantly improving the quality of training to Area and Division Governors in topics such as making club visits, strengthening club quality, conducting contests, and building new clubs. We have included provisions for two stand-alone workshops on topics of interest to members and club leaders. Additionally, we plan two contests, in November and March, to incentivize the achievement of educational goals; this was based on a pilot contest last March that yielded a meaningful increase in educational completions. We also include costs for receptions for DCP achievement at both contests. Finally, we plan the purchase of a mid-level LCD

**Speech contests**

**2,950**

The District runs its speech contests during the conference and so location costs for the Speech Contest are embedded in the conference budget. The District does purchases trophies for the Area and Division contests as well the District Contest. Speech contests miscellaneous expense includes unanticipated Area and and Division Contest losses.

**Administration**

**4,890**

Administrative expenses include a pro-rated portion of the meeting room and food charge for DEC meetings (the remainder is charged to Education & Training). This also includes name badges and business cards for DEC members, postage, and other miscellaneous non-program related expenses.

**Travel**

**20,085**

Following is a brief description/explanation of the estimated income and estimated expenses based on the goals outlined in the district success plan. The white rows are not password protected. Users may adjust the white area as necessary by adjusting the row height. Alternatively, a separate sheet may be used. **Each section of this narrative page must be completed in order for this report to be considered complete and counted as received by WHQ.** There are example questions to answer in each box. These can be deleted and replaced by your answers.

(Numbers are pulled from Summary tab)

**Budgeted**

By tradition, consistent with TI policy, we cover the DG, LGET, LGM and IPDG's expenses at the International Conference. We also provide the Trio with up to \$600 mileage expenses to cover DEC meetings, Division Contests, Club visits and new club building. Division Governors, PRO, Secretary, Treasurer and several other members working on signification year long projects are reimbursed up to \$100 for travel and the Area Governors \$125 to encourage them to increase the number of club visits. We also include travel expenses for the two keynote speakers for the conference in this area.

**Other Expenses**

-

We have no other expenses.

		USD												
Account #	Account Name	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total
6005	Membership Revenue	604	433	10,669	4,464	1,745	701	759	757	11,188	4,589	1,417	1,685	39,011

		USD												
Account #	Account Name	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total
<b>Conference Revenue</b>														
6025	Conference Registration-Member					11,915					16,100			28,015
6025	Conference Registration-Spouse / guest													-
6025	Conference-Late registrations													-
6025	Conference Registration -Meal Events													-
6025	Conference Registration-Speech contest													-
6025	Conference Registration -Other													-
6025	Conference Registration-Training													-
6050	Conference Refunds - Registration & Tickets													-
6055	Conference Refunds - Other													-
6030	Conference-Sponsorship/Advertising					300					300			600
6035	Conference-Raffle					150					175			325
6040	Conference-Auction										500			500
6010	Conference-Donation													-
6020	Conference-Other Revenue													-
<b>Total Conference Revenue</b>		-	-	-	-	<b>12,365</b>	-	-	-	-	<b>17,075</b>	-	-	<b>29,440</b>
<b>Conference Expenses</b>														
7004	Conference-Badges & Pins					250					325			575
7008	Conference-Promotional Materials					250					250			500
7010	Conference-Awards Expense (Trophies,													-
7012	Conference-Supplies & Stationery Expense													-
7014	Conference-Room Rental Event Expense										2,075			2,075
7016	Conference-Meal Event Expense					9,630					11,500			21,130
7018	Conference-Decorations Expense					100					100			200
7020	Conference-Printing Expense					300					300			600
7022	Conference-Audio Visual Expense					1,150					1,150			2,300
7030	Conference-Photocopying Expense					400					450			850
7042	Conference-Outside Contractor Expense													-
7048	Conference-Equipment Purchase Expense													-
7070	Conference-Bank Charges & Credit Card					120					120			240
7072	Conference-Sales Tax Expense (incl. GST,													-
7078	Conference-Food Expense													-
7080	Conference-Gifts & Thank Yous					200					200			400
7086	Conference-Miscellaneous Expenses													-
														-
														-
														-
<b>Total Conference Expenses</b>		-	-	-	-	<b>12,400</b>	-	-	-	-	<b>16,470</b>	-	-	<b>28,870</b>
<b>Conference Net Income/(Loss)</b>		-	-	-	-	<b>(35)</b>	-	-	-	-	<b>605</b>	-	-	<b>570</b>

USD														
Account #	Account Name	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total
<b>Fundraising Revenue</b>														
6025	Fundraising Registration						375							375
6010	Fundraising Donations - Individual													-
6010	Fundraising Donations - Corporate													-
6010	Fundraising Donations - Other													-
6050	Fundraising Refunds - Registration & Tickets													-
6055	Fundraising Refunds - Other													-
6020	Fundraising Other Revenue													-
6030	Fundraising Sponsorship/Advertising Revenue													-
6035	Fundraising Raffle Revenue													-
6040	Fundraising Auction Revenue													-
<b>Total Fundraising Revenue</b>		-	-	-	-	-	375	-	-	-	-	-	-	375
<b>Fundraising Expenses</b>														
7008	Fundraising-Promotional Materials													-
7010	Fundraising-Awards Expense (Trophies,													-
7012	Fundraising-Supplies & Stationery Expense													-
7014	Fundraising-Room Rental Event Expense													-
7018	Fundraising-Decorations Expense													-
7022	Fundraising-Audio Visual Expense													-
7042	Fundraising-Outside Contractor Expense													-
7070	Fundraising-Bank Charges & Credit Card Fee													-
7078	Fundraising-Food Expense						150							150
7086	Fundraising-Miscellaneous Expenses													-
														-
														-
														-
<b>Total Fundraising Expenses</b>		-	-	-	-	-	150	-	-	-	-	-	-	150
<b>Fundraising Net Income/(Loss)</b>		-	-	-	-	-	225	-	-	-	-	-	-	225



USD														
Account #	Account Name	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total
<b>TLI Revenue</b>														
6025	TLI Registration-Member registrations													-
6025	TLI Registration-Spouse / guest registrations													-
6025	TLI Registration-Late registrations													-
6025	TLI Registration-Meal Events													-
6025	TLI Registration-Speech contest													-
6025	TLI Registration-Other													-
6025	TLI Registration-Training													-
6025	TLI Registration-Speechcraft													-
6050	TLI Refunds - Registration & Tickets													-
6055	TLI Refunds - Other													-
6030	TLI Sponsorship/Advertising													-
6035	TLI Raffle													-
6010	TLI Donation													-
6020	TLI Other Revenue													-
<b>Total TLI Revenue</b>		-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TLI Expenses</b>														
7006	TLI-Educational Materials													-
7010	TLI-Awards Expense (Trophies, Plaques,													-
7012	TLI-Supplies & Stationery Expense							200					250	450
7014	TLI-Room Rental Event Expense	300						1,000	300				1,300	2,900
7016	TLI-Meal Event Expense	675						2,150	675				2,400	5,900
7020	TLI-Printing Expense													-
7030	TLI-Photocopying Expense							400					450	850
7070	TLI-Bank Charges & Credit Card Fee													-
7072	TLI-Sales Tax Expense (incl. GST, VAT, etc.)													-
7080	TLI-Gifts & Thank Yous													-
7086	TLI-Miscellaneous Expenses							150					150	300
														-
														-
														-
<b>Total TLI Expenses</b>		<b>975</b>	-	-	-	-	-	<b>3,900</b>	<b>975</b>	-	-	-	<b>4,550</b>	<b>10,400</b>
<b>TLI Net Income/(Loss)</b>		<b>(975)</b>	-	-	-	-	-	<b>(3,900)</b>	<b>(975)</b>	-	-	-	<b>(4,550)</b>	<b>(10,400)</b>

		USD												
Account #	Account Name	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total
6045	District Store Revenue					2,000		1,000			3,000		1,000	7,000
7002	Cost of Sales Expense - District Store				4,000					2,000				6,000
District Store Net Income/(Loss)		-	-	-	(4,000)	2,000	-	1,000	-	(2,000)	3,000	-	1,000	1,000





7020 Marketing-Printing Expense  
 7080 Marketing-Gifts & Thank Yous  
 7082 Marketing-Incentives  
 7086 Marketing-Miscellaneous Expenses

														-
														-
														-
							100		100		100	100		400
														-
														-
														-
							100		100		100	100		400


Marketing-Other Expense

7008 Marketing-Promotional Materials  
 7010 Marketing-Awards Expense (Trophies,  
 7036 Marketing-Advertising Expense  
 7048 Marketing-Equipment Purchase Expense  
 7078 Marketing-Food Expense  
 7080 Marketing-Gifts & Thank Yous  
 7086 Marketing-Miscellaneous Expenses

25	25	25	25	25	25	25	25	1,200	25	25	25	500		1,950
														-
														-
		950						25						975
														-
														-
														-
														-
														-
														-
25	25	975	25	25	25	25	25	1,225	25	25	25	500		2,925


Total Marketing Expenses

<b>865</b>	<b>75</b>	<b>1,695</b>	<b>3,275</b>	<b>1,005</b>	<b>265</b>	<b>1,355</b>	<b>2,675</b>	<b>3,245</b>	<b>1,225</b>	<b>955</b>	<b>2,720</b>	<b>19,355</b>
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		USD												
Account #	Account Name	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total
<b>Education &amp; Training Expenses</b>														
Distinguished Clubs														
7006	ET-Educational Materials							600						600
7008	ET-Promotional Materials													-
7010	ET-Awards Expense (Trophies, Plaques,					400					400			800
7078	ET-Food Expense					400					400			800
7080	ET-Gifts & Thank Yous													-
7082	ET-Incentives													-
7086	ET-Miscellaneous Expenses							1,000		2,150				3,150
7030	ET-Photocopying Expense													-
7044	ET-Postage Expense				125		225				125			475
														-
		-	-	-	125	800	225	1,600	-	2,150	925	-	-	5,825
Training Club Officers														
7006	ET-Educational Materials													-
7010	ET-Awards Expense (Trophies, Plaques,													-
7014	ET-Room Rental Event Expense				200					200				400
7016	ET-Meal Event Expense													-
7042	ET-Outside Contractor Expense													-
7078	ET-Food Expense				300					300				600
7030	ET-Photocopying Expense				100					100				200
														-
														-
														-
		-	-	-	600	-	-	-	-	600	-	-	-	1,200
Training Division & Area Governors														
7004	ET-Badges & Pins													-
7006	ET-Educational Materials													-
7012	ET-Supplies & Stationery Expense	200												200
7014	ET-Room Rental Event Expense	375		90	90			375	90	90		90	90	1,290
7016	ET-Meal Event Expense													-
7078	ET-Food Expense	990		450				1,000						2,440
7030	ET-Photocopying Expense	350		200	50			150	50	50		50	75	975
														-
														-
														-
		1,915	-	740	140	-	-	1,525	140	140	-	140	165	4,905
Training Areas & Divisions														
7006	ET-Educational Materials													-
7010	ET-Awards Expense (Trophies, Plaques,													-
7078	ET-Food Expense													-
														-
														-





		USD												
Account #	Account Name	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total
<b>Speech Contest Revenue</b>														
6010	SC-Donation Revenue													-
6015	SC-Interest Income													-
6020	SC-Miscellaneous Income													-
6025	SC-Registration & Ticket Revenue													-
6030	SC-Sponsorship/Advertising Revenue													-
6035	SC-Raffle Revenue													-
6050	SC-Refunds - Registration & Tickets													-
6055	SC-Refunds - Other													-
	<b>Total Speech Contest Revenue</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Speech Contest Expenses</b>														
7006	SC-Educational Materials			50				100	50					200
7010	SC-Awards Expense (Trophies, Plaques,		975					975						1,950
7012	SC-Supplies & Stationery Expense													-
7014	SC-Room Rental Event Expense						150					150		300
7078	SC-Food Expense						150					150		300
7086	SC-Miscellaneous Expenses													-
7030	SC-Photocopying Expense					100					100			200
														-
	<b>Total Speech Contest Expenses</b>	-	975	50	-	100	300	1,075	50	-	100	300	-	2,950
	<b>Speech Contest Net Income/(Loss)</b>	-	<b>(975)</b>	<b>(50)</b>	-	<b>(100)</b>	<b>(300)</b>	<b>(1,075)</b>	<b>(50)</b>	-	<b>(100)</b>	<b>(300)</b>	-	<b>(2,950)</b>



		USD												
Account #	Account Name	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total
<b>Travel Expenses</b>														
District Governor														
7056	Travel-Convention Registration Fees Expense		135											135
7058	Travel-Lodging Expense	45	525					240				100		910
7060	Travel-Transportation - Airfare Expense		50					50						100
7062	Travel-Transportation - Mileage Expense						300					150	300	750
7064	Travel-Transportation - Taxis/Shuttle Expense		25					25						50
7066	Travel-Transportation - Rail Expense													-
7078	Travel-Food Expense		60					90				90		240
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		45	795	-	-	-	300	405	-	-	-	340	300	2,185
LGM														
7056	Travel-Convention Registration Fees Expense		135											135
7058	Travel-Lodging Expense	45	725					450				100		1,320
7060	Travel-Transportation - Airfare Expense							50						50
7062	Travel-Transportation - Mileage Expense						450					150	450	1,050
7064	Travel-Transportation - Taxis/Shuttle Expense							25						25
7066	Travel-Transportation - Rail Expense													-
7078	Travel-Food Expense		180					90				90		360
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		45	1,040	-	-	-	450	615	-	-	-	340	450	2,940
LGET														
7056	Travel-Convention Registration Fees Expense		135											135
7058	Travel-Lodging Expense	90	525					240				100		955
7060	Travel-Transportation - Airfare Expense		50					50						100
7062	Travel-Transportation - Mileage Expense						300					150	300	750
7064	Travel-Transportation - Taxis/Shuttle Expense		25					25						50
7066	Travel-Transportation - Rail Expense													-
7078	Travel-Food Expense		180					90				90		360
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		90	915	-	-	-	300	405	-	-	-	340	300	2,350
Treasurer														
7056	Travel-Convention Registration Fees Expense													-
7058	Travel-Lodging Expense											100		100
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense						50					150	50	250
7064	Travel-Transportation - Taxis/Shuttle Expense													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense											90		90
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	-	-	-	-	50	-	-	-	-	340	50	440

		USD												
Account #	Account Name	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total
<b>PR Officer</b>														
7056	Travel-Convention Registration Fees Expense													-
7058	Travel-Lodging Expense											100		100
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense						50					150	50	250
7064	Travel-Transportation - Taxis/Shuttle Expense													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense											90		90
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	-	-	-	-	50	-	-	-	-	340	50	440
<b>Secretary</b>														
7056	Travel-Convention Registration Fees Expense													-
7058	Travel-Lodging Expense													-
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense						50						50	100
7064	Travel-Transportation - Taxis/Shuttle Expense													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	-	-	-	-	50	-	-	-	-	-	50	100
<b>Division Governor</b>														
7056	Travel-Convention Registration Fees Expense													-
7058	Travel-Lodging Expense													-
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense	300					600			300			300	1,500
7064	Travel-Transportation - Taxis/Shuttle Expense													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		300	-	-	-	-	600	-	-	300	-	-	300	1,500
<b>Area Governor</b>														
7056	Travel-Convention Registration Fees Expense													-
7058	Travel-Lodging Expense													-
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense	450					2,565			1,280			1,280	5,575
7064	Travel-Transportation - Taxis/Shuttle Expense													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		450	-	-	-	-	2,565	-	-	1,280	-	-	1,280	5,575

		USD												
Account #	Account Name	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Total
<b>IPDG</b>														
7056	Travel-Convention Registration Fees Expense													-
7058	Travel-Lodging Expense													-
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense		600											600
7064	Travel-Transportation - Taxis/Shuttle Expense													-
7066	Travel-Transportation - Rail Expense													-
7078	Travel-Food Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	600	-	-	-	-	-	-	-	-	-	-	600
<b>Keynote Speaker</b>														
7056	Travel-Convention Registration Fees Expense													-
7058	Travel-Lodging Expense				250					250				500
7060	Travel-Transportation - Airfare Expense							965		750				1,715
7062	Travel-Transportation - Mileage Expense				400					100				500
7064	Travel-Transportation - Taxis/Shuttle Expense													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense													-
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	-	-	650	-	-	965	-	-	1,100	-	-	2,715
<b>Other Member</b>														
7056	Travel-Convention Registration Fees Expense													-
7058	Travel-Lodging Expense										100			100
7060	Travel-Transportation - Airfare Expense													-
7062	Travel-Transportation - Mileage Expense							450			150	450		1,050
7064	Travel-Transportation - Taxis/Shuttle Expense													-
7066	Travel-Transportation - Rail Expense													-
7068	Travel-Transportation - Other Expense										90			90
7072	Travel-Sales Tax Expense (incl. GST, VAT,													-
		-	-	-	-	-	-	450	-	-	-	340	450	1,240
<b>Total Travel Expenses</b>		<b>930</b>	<b>3,350</b>	<b>-</b>	<b>650</b>	<b>-</b>	<b>4,365</b>	<b>2,840</b>	<b>-</b>	<b>1,580</b>	<b>1,100</b>	<b>2,040</b>	<b>3,230</b>	<b>20,085</b>

